

Guadalupe County Republican Women

Bi-Laws



The Republican Party is the Party of the people
GCRW P. O. Box 176, Seguin, TX 78156

www.guadalupe-county-rw.com

GUADALUPE COUNTY REPUBLICAN WOMEN

ORGANIZATION BYLAWS

Article I – Name and Address

The name of this organization shall be the Guadalupe County Republican Women. The address shall be P. O. Box 176, Seguin, Texas 78156.

Article II – Objectives

The objectives of this organization shall be:

- 1 To promote an informed electorate through political education
- 2 To increase the effectiveness of women in the cause of good government through active political participation
- 3 To facilitate cooperation among Republican Women's Organizations
- 4 To foster loyalty to the Republican Party and promote its ideals
- 5 To work for the election of the Republican Party's nominees

Article III – Policy

Section 1. Candidate Endorsement

The President and Campaign Activities Chairperson shall not publicly endorse any candidate for public office in contested Republican Primaries, Runoff Elections and/or Special Elections.

Neither this organization, nor any member thereof, shall publicly endorse or work for a known candidate of another party in a partisan or non-partisan race where a Republican is in the race. When more than one Republican is in a non-partisan or partisan race, neither this organization, its President nor shall its Campaign Activities Chairperson publicly endorse or work for any candidate in said race.

Section 2. Candidate Endorsement Exemption

Individual members of this organization, with the exception of the President and the Campaign Activities Chairperson, may work for any candidate of their choice in contested Republican primaries, but may not do so in the name of this organization. An officer of this organization who is a candidate or whose husband or a member of her family is a candidate shall be exempt from this rule.

Section 3. Controversial Issues

This organization and its officers shall not issue statements or pass resolutions on controversial issues in the name of the organization without first polling its members and obtaining a two-thirds vote of approval of the total membership.

Section 4. Lobbying

There shall be no lobbying with Legislators using the name of the Texas Federation of Republican Women by any federated club or any individual members without the express permission of the Board of Directors of the Texas Federation of Republican Women.

Article IV - Membership

Section 1. Eligibility

- A. Any woman believing the principles and objectives

of the Republican Party and intending to support its candidates is eligible for membership.

- B.** To be eligible to vote in club elections, a member must have paid her dues a minimum of 30 days prior to the election and must have attended at least one meeting.
- C.** All members must be registered

Section 2. Membership

Local membership information shall be sent to the Texas Federation of Republican Women which will send said information to the National Federation of Republican Women. Members of this organization shall also be members of the state and national organizations.

Section 3. Classification of Membership

A. Active Member

An Active member is a woman who actively supports Republican Party policies, objectives and candidates. She shall pay full membership fees and enjoy all organization privileges including eligibility to represent this organization at State and National Federal Biennial Conventions. She shall be among the women counted for the purpose of determining the number of delegates and alternate delegates to attend National and State Federation Conventions. Federation policy does not allow a member of one organization to represent another organization at Federation conventions. This organization abides by that policy. To foster loyalty, a member of this organization may not hold office in any other Federated Republican Women's Organization.

B. Associate Member

An associate member is a woman who is a member of one or more Federated Republican Women's Organizations or is a man. An associate member must meet the qualifications of active members of this organization but the annual dues shall be a lesser amount. All privileges of this organization shall be extended to a female associate member with the following exceptions: voting, holding office or representation of this organization at State and National Federation Conventions. A female associate member will not be counted in this organization for determining the number of delegates and alternate delegates to the Federation Conventions. All privileges of this organization shall be extended to a male associate member with the following exceptions: speaking to a motion, voting, holding office or representation of this organization at State and National Federal Conventions. A male associate member will not be counted in this organization for determining the number of delegates and alternate delegates to the federation or conventions.

Article V - Dues

Section 1. Dues for active members shall include State and National Federation dues, and are payable on January 1 of each year. Due are considered delinquent by the February meeting. Member dues can be increased as needed.

Section 2.Dues for associate members shall be payable by January 1 and become delinquent by the February meeting. Associate member dues can be increased as needed.

Section 3. This organization shall pay the annual per capita dues and the annual club service charge to the Texas Federation of Republican Women which then pays the required fees to the National Federation of Republican Women.

Section 4. The fiscal year shall be January 1 to December 31.

Article VI - Officers and their Duties

Section 1. Elected Officers

Elected officers of this organization shall be the President, First Vice-President, Second Vice-President, Recording Secretary and Treasurer. All officers shall be members in good standing.

Section 2. Duties of Elected Officers

- A. **President:** the duties of the President shall be to preside at all meetings of the organization and of the Executive Committee and have general supervision of the work of the organization. She shall be an ex-officio member of all committees except the nominating committee. She shall appoint all committee chairpersons (except the Nominating Committee), a Parliamentarian, a Corresponding Secretary, an Assistant Treasurer and a Chaplain.
- B. **First Vice President:** in the absence of the President, shall perform the duties of the President and such duties as the President may designate. She shall be in charge of programs.
- C. **Second Vice President:** shall assume the duties of the President in the absence of the President and First Vice-President, and shall perform such other duties

as the President may designate. She shall make all arrangements for facilities for the monthly meetings, including reservations, decorations and whatever is necessary for adequate accommodations.

- D. **Recording Secretary:** shall keep a factual and unbiased record of the proceedings of all meetings of the organization and shall perform such additional duties as may be required.

- E. **Treasurer:** shall receive and be custodian of all funds of the organization and shall pay bills upon authorization of the President; keep an account of all monies received and disbursed by her and file a written report at each regular meeting; keep a current roster of the membership of the organization, and send out dues to TFRW and NFRW in a timely manner. Shall file all reports required by the Texas Ethics Commission in a timely manner. Copies of all checks and vouchers/invoices/receipts, etc., supporting expenditures and income shall be kept by the Treasurer for reporting to the Texas Ethics Commission as required.

Article VII – Executive Committee

Section 1. The Executive Committee shall consist of the elected officers and the Chairpersons of the Standing Committees.

Section 2. The Executive Committee shall have the authority to transact any necessary business between meetings, to make recommendations regarding organization policy, to elect a nominating committee, to arrange for an annual internal review of the Treasurer’s books by a committee appointed by

the President, to advise the President and to fill vacancies that occur between elections.

Section 3. Term of Office: The term of office for officers and committee chairpersons shall be for one year or until their successors are elected or appointed respectively, and shall serve no more than four consecutive terms.

Section 4. At the conclusion of a term of office, a written or oral report will pass from the outgoing to the incoming officer or chairperson of each position.

Section 5. Delivery of Records: All officers and all committee chairpersons and vice chairpersons shall deliver all records, files and properties of this organization to her successor before December 31 of the year in which she is retiring from office unless otherwise directed by the President or the Executive Committee.

Article VIII – Standing Committees

Section 1. Standing Committees shall be Awards/Political Activity, Membership/Directory, Publicity, Bylaws, Legislation, Corresponding Secretary, Chaplin, Caring for America, Newsletter, Telephone, Ways & Means, Web Page and Community Outreach. The President, with the assistance of the Executive Committee, shall appoint chairpersons of Standing Committees.

Section 2. The duties of the above standing committees shall include those duties set forth by the State and National Federations when applicable.

Section 3. The President and/or the Executive Committee may appoint special committees as needed.

Section 4. All committees shall report to the organization at regular meetings as requested by the President.

Article IX – Meetings

Section 1. The annual meeting of the organization shall be held in October.

Section 2. The regular meeting of the organization shall be held on the fourth Thursday of each month at 11:30 a.m. unless otherwise ordered by the Executive Committee. There shall be no less than six regular meetings a year.

Section 3. Special meetings shall be held at the call of the President or upon request of 15 members, the purpose of the meeting to be stated in the call and no other business shall be considered at the special meeting except that stated in the call to the meeting.

Section 4. Regular meetings of the Executive Committee shall be held on a monthly basis prior to the General Membership Meeting, time and place to be determined by the President.

Section 5. Special meetings of the Executive Committee may be called by the President, or upon the request of a majority of members of the Executive Board, the purpose of the meeting to be stated in the call and no other business shall be transacted.

Section 6. Delegates and Alternate Delegates to the State and National Federated Conventions shall be elected at the May meeting.

Article X – Nominations and Elections

Section 1. A nominating committee of not less than three or more than five, at least one of whom shall not be a member of the Executive Board, shall be elected by the membership at the September meeting. The Nominating Committee shall elect its chairperson from its own number and shall report one nominee for each office at the October meeting.

Section 2. Elections shall be held at the October meeting, and nominations from the floor shall be allowed. Prior consent of the nominees shall be obtained. Where there is only one candidate for an office, election may be by voice vote. Where there is more than one candidate for an office, election shall be by ballot. A plurality vote shall elect. Voting by proxy is permitted. Installation of officers shall be at the December meeting and officers shall assume their duties on January 1st of the following year.

Article XI – Representation

Section 1. This organization may be requested at the State Federation of Republican Women's Organization Biennial Convention by one delegate and one alternate delegate for each ten members, and an additional delegate and alternate for a remainder of from six to nine members.

Section 2. One delegate and one alternate delegate to the National Federation of Republican Women's Organization Biennial Convention shall represent this organization.

Article XII – Quorum

Section 1. A quorum for a meeting of this organization consists of 25% of the voting members.

Section 2. A quorum of the Executive Committee shall be 25% of the members of the Executive Committee.

Article XIII - Parliamentary Authority

Robert's Rules of Order, Newly Revised or the latest edition thereof, shall govern all proceedings except where inconsistent with the provisions of the bylaws of this organization.

Article XIV - Amendments

These bylaws may be amended by a two-thirds (2/3) vote of the active members present and voting at any regular or special meeting of this organization or adjourned sessions thereof, provided notice of the proposed amendment has been presented to all members at least thirty days prior to the meeting.

Helpful Addresses, Phone Numbers and

Web Sites

National Federation of Republican Women (NFRW)

124 N. Alfred Street, Alexandria, VA 22314

703 548-9688 (phone) and 703 548-9836 (fax)

www.nfrw.org

Texas Federation of Republican Women (TFRW)

515 Capital of Texas Hwy, Suite 133, Austin, Texas 78746

512 477-1615

www.tfrw.org

Guadalupe County Republican Women (GCRW)

P. O. Box 176, Seguin, Texas 78156

830 876-8980

www.guadalupe-county-rw.com

KWED Radio Station

609 E. Court Street, Seguin, Texas 78155

830 379-2234

www.Seguintoday.com

Election Office: Seguin

101 E. Court Street

Seguin, Texas 78155

830 303-6363

Election Office: Schertz

1101 Elbel

Schertz, Texas 78154

210945-4199

www.guadalupe-elections.com

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